

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dbal:

'O MAKU'U KE KAHUA COMMUNITY CENTER

Amount of State Funds Requested: \$221,130

Brief Description of Request (Please attach word document to back of page if extra space is needed):
The goal of this request is to ensure that 'O Maku'u Ke Kahua Community Center ('OMKKCC) continues its operations across its variety of programs and initiatives.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ _____
Unrestricted Assets:
\$ _____


New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)3 Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
15-2131 KEA'AU-PĀHOA
City: State: Zip:
PĀHOA HAWAII 96778

Contact Person for Matters Involving this Application

Name: LAUAE KEKAHUNA	Title: EXECUTIVE DIRECTOR
Email: OMAKUUKEKAHUACC@GMAIL.COM	Phone: 8089891136

Federal Tax ID#: 	State Tax ID#
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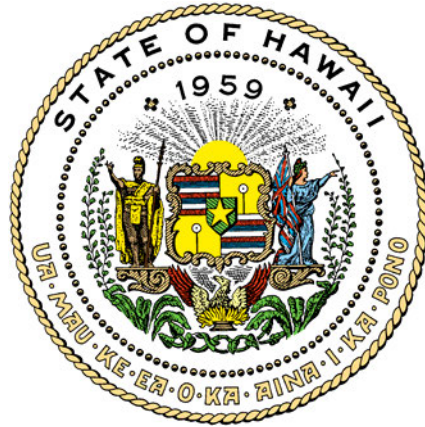
Authorized Signature

LAUAE KEKAHUNA; EXECUTIVE DIRI

Name and Title

1/21/2022

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

‘O MAKU‘U KE KAHUA COMMUNITY CENTER

was incorporated under the laws of Hawaii on 01/17/2019 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2022

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

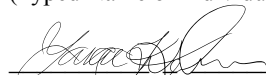
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)


(Signature)

(Date)

(Typed Name)

(Title)

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See below

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

'O Maku'u Ke Kahua Community Center ('OMKKCC) is a non-profit 501(c)3 organization located in Maku'u in the moku of Puna. 'OMKKCC was developed in 2019 in order to continue the voyage approved and set forth by the founders of Maku'u Farmers Association in 1997. 'OMKKCC's mission is to promote and perpetuate Native Hawaiian values and traditions, to provide educational and employment opportunities while also developing small businesses, and to become self-sufficient as established by the Hawaiian Homes Commission Act of 1920. This is similar to the mission of Maku'u Farmers Association, wherein it works together to create a vibrant recreational, cultural,

and civic center so as to improve the quality of life and diversify the economic base of the Maku'u Homestead community. 'OMKKCC is governed by a board of 11 directors, all of whom have extensive experience in the Maku'u Homestead community and have lifelong, genealogical connection to the area. Executive board members were born and raised in Hawai'i, immersed in Hawaiian culture and share the same desire to perpetuate the Hawaiian culture in our communities. 'OMKKCC's executive director was born and raised in Hawai'i on Hawai'i Island. She attended Pahoia Elementary, graduated from Pahoia High & Intermediate School, and earned her BA in Hawaiian studies from University of Hawaii at Hilo. She has extensive experience in human resource management, accounting, business management, farming and farm management along with other many skills and talents that she gained running the Maku'u Farmers Market. With her knowledge of Hawaiian culture and modern day advancements she is able to curate diverse programs ranging from self-sustainability farming to computer classes.

2. The goals and objectives related to the request;

The goal of this request is to ensure that 'OMKKCC continues its operations across its variety of programs and initiatives.

'OMKKCC's food production and distribution project started back in 2001 with the creation of the Maku'u Farmers Market. Maku'u Farmers Market has historically been host to a variety of produce, food, and craft vendors with over 3,000 people regularly in attendance and upwards of over 150 vendors on market days (Sundays). The food and produce vendors hail mostly from Pāhoia, Keau'au, and Hilo. It's been a busy open-air market spanning approximately 5 acres on Maku'u Hawaiian Homesteads Farm Lots. Seven Maku'u Homesteads beneficiaries have become vendors with the help of 'OMKKCC programming, while over 50% of Maku'u Homesteads beneficiaries visit the market weekly.

With the several natural disasters and recurring natural challenges in recent years, 'OMKKCC launched in 2014 its food resilience and recovery project. Through this project, 'OMKKCC has distributed food free of charge to Maku'u Homestead beneficiaries and community members throughout Puna. The types of local food purchased from vendors and/or grown in the māla at Maku'u Farms for distribution include seasonal fruits, vegetables, and beef. Since its official launch in 2014 in response to Hurricane Iselle, 'OMKKCC's food resilience and recovery project has served over 30,000 people in need, with those being primarily Native Hawaiian residents in Maku'u Homesteads and Puna at-large.

The mission of the Māla Ho'oulu 'Ike program, developed in 2018, is to indulge and inspire the community of Maku'u Hawaiian Homesteaders and others with agricultural opportunities; in order to grow an educational mindset of a self-sustainable life for their 'ohana and the community. The Māla Ho'oulu 'Ike is located directly in the back of the Maku'u Market and currently consists of 38 acres, 1 shade house which houses over

1,000 seedlings, a hydroponic hale that produces 136+ lettuce heads at a time, a Matson container that stores gardening equipment, and an attached overhang that provides shelter where workshops are held. This program hosts on average 1,350 participants annually, primarily Native Hawaiian, via workshops, group meetings, school huaka'i, educational opportunities, individual site visits, and more.

'OMKKCC has an ongoing commitment to remain a community-grounded foundation that promotes & perpetuates Native Hawaiian values and traditions, while also providing educational and employment opportunities. Current partners in this work include: Department of Hawaiian Home Lands, Lili'uokalani Trust, County of Hawaii, Shaka Tea LLC, Fruit Tree Foundation, Hui Mālama o na Nāhulu o Hawai'i, Pāhoa Bay Clinic, Kua o ka lā Charter School, Pāhoa High and Intermediate School, Keonepoko Elementary School, Neighborhood Place of Puna, Vibrant Hawai'i, Hawai'i Rise Foundation, Office of Hawaiian Education, Kea'au Middle School, Homestead Community Development Corporation, Sovereign Council of Hawaiian Homestead Associations, Office of Hawaiian Affairs, Council for Native Hawaiian Advancement, Anuenue's Kitchen, Chef Hui, Ke Aloha 'Āina LLC, Men of Pa'a, Nanawale Association, Big Island Casting Hui, Panaewa Market Association, Waimea Association, Pi'ihonua Association, Keaukaha Farmers Hawaiian Homestead Association, Ka'ū Association, Laiopua Association, Panaewa Hawaiian Homestead Association, Shoki Trucking Company, University of Hawaii at Hilo College of Tropical Agriculture and Human Resources.

3. The public purpose and need to be served;

'OMKKCC was developed in 2019 in order to continue the voyage approved and set forth in 1997 by the founders of Maku'u Farmers Association. 'OMKKCC's mission is to promote and perpetuate Native Hawaiian values and traditions, to provide educational and employment opportunities while also developing small businesses, and to become self-sufficient as established by the Hawaiian Homes Commission Act of 1920. Given this foundation, 'OMKKCC works primarily with DHHL beneficiaries from Maku'u homesteads, with 100% of beneficiaries interacting with 'OMKKCC programs. Beneficiaries have accessed 'OMKKCC programs and initiatives such as the farmers market, Māla Ho'oulu 'Ike program, and the food resilience and recovery projects that have been developed as a result of recent natural disasters.

4. Describe the target population to be served; and

Maku'u Homesteads is home to 42 'ohana, many of whom have lived and will live there for generations. According to the American Community Survey (2014-2018), the district of Puna is currently home to approximately 47,000 people (25% of Hawaii Island's population) and is one of the fastest growing areas on Hawai'i Island. Of this total, over 15% are Native Hawaiian or Pacific Islander, 22% are two or more races, 16% are Asian, and 22% are under 18 years old. In addition, 31% of households in Puna make \$25,000 or less annually, which is higher than the County of Hawaii (22%) and higher than the State of Hawaii (15%). The median household income for Maku'u is \$41,250,

whereas Pāhoa is \$43,125 and Hawaii County is \$67,075. Moreover, 21.1% of persons in Maku'u live below the poverty line. The vision of 'OMKKCC is to provide the community of Maku'u Hawaiian Homesteaders with agricultural, educational, and healing opportunities that promote a self-sustainable life for their 'ohana and the broader community. 'OMKKCC looks to fulfill a critical need in the Puna community while highlighting its assets and strengths as an organization, thereby continuing to be a permanent and safe foundation for fostering Native Hawaiian culture.

5. Describe the geographic coverage.

'OMKKCC works primarily with DHHL beneficiaries from Maku'u homesteads, with 100% of beneficiaries interacting with 'OMKKCC programs. Maku'u Homesteads is located within the district of Puna on Hawai'i Island.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

'OMKKCC's mission is to promote and perpetuate Native Hawaiian values and traditions, to provide educational and employment opportunities while also developing small businesses, and to become self-sufficient as established by the Hawaiian Homes Commission Act of 1920. 'OMKKCC looks to continue its programmatic initiatives through this request. Scope of work, tasks, and responsibilities are listed below by each initiative.

'OMKKCC's food production and distribution project started back in 2001 with the creation of the Maku'u Farmers Market. Maku'u Farmers Market has historically been host to a variety of produce, food, and craft vendors with over 3,000 people regularly in attendance and upwards of over 150 vendors on market days (Sundays). The food and produce vendors hail mostly from Pāhoa, Keau'au, and Hilo. It's been a busy open-air market spanning approximately 5 acres on Maku'u Hawaiian Homesteads Farm Lots. Seven Maku'u Homesteads beneficiaries have become vendors with the help of 'OMKKCC programming, while over 50% of Maku'u Homesteads beneficiaries visit the market weekly.

With the several natural disasters and recurring natural challenges in recent years, 'OMKKCC launched in 2014 its food resilience and recovery project. Through this project, 'OMKKCC has distributed food free of charge to Maku'u Homestead beneficiaries and community members throughout Puna. The types of local food purchased from vendors and/or grown in the māla at Maku'u Farms for distribution include seasonal fruits, vegetables, and beef. Since its official launch in 2014 in

response to Hurricane Iselle, 'OMKKCC's food resilience and recovery project has served over 30,000 people in need, with those being primarily Native Hawaiian residents in Maku'u Homesteads and Puna at-large.

The mission of the Māla Ho'oulu 'Ike program, developed in 2018, is to indulge and inspire the community of Maku'u Hawaiian Homesteaders and others with agricultural opportunities; in order to grow an educational mindset of a self-sustainable life for their 'ohana and the community. The Māla Ho'oulu 'Ike is located directly in the back of the Maku'u Market and currently consists of 38 acres, 1 shade house which houses over 1,000 seedlings, a hydroponic hale that produces 136+ lettuce heads at a time, a Matson container that stores gardening equipment, and an attached overhang that provides shelter where workshops are held. This program hosts on average 1,350 participants annually, primarily Native Hawaiian, via workshops, group meetings, school huaka'i, educational opportunities, individual site visits, and more.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Maku'u Farmers Market:

1. Create a mobile application that allows for signing up for lottery booth space, searching vendors in real time, business names displayed, and WiFi/hotspot
 - a. 12,000 downloads/month of market app in first two months of renovations
2. Upgrade Market restroom to service 3,000.00 + customers and vendors for another 10 years
3. Upgrade market booth to permanent structures to house 50% of the community with safer more durable foundation
4. Create a chain reaction and reach over 50% of the community to convert to composting and mulching to reducing carbon footprint and disposing waste properly

Māla Ho'oulu 'Ike program:

1. Workshops that focus on self-sustainability through traditional agricultural practices according to the Hawaiian moon calendar, will provide the participants with knowledge that they may share and perpetuate on their own
 - a. Number of classes/workshop attendees will be 100/monthly (currently 50/monthly)
 - b. Number of pre-registrations will be 300 per month (currently 60/monthly)
 - c. Number of visits on our Māla Ho'oulu 'Ike website will be 300 per month (currently 60/monthly)
2. Currently over 13 agricultural self-sustaining workshops
 - a. Number of workshops per month will be 9 (currently 3/monthly)
3. Workshops include a "make and take" makana that gives the participant a jumpstart on their māla at home
 - a. Number of makana to be given will be 40 per workshop averaging \$15 per makana given

4. Māla Ho`oulu `Ike currently accepts volunteer services
 - a. Number of volunteers will be 75 people/weekly (currently 25 people/weekly)
 5. Māla Ho`oulu `Ike currently hosts a school visits (e.g. by Kamehameha Schools, Kua O Ka La, Keaau Elementary, Ka Umeke, Pahoā Elementary, Nāwahīokalaniopu'u, Department of Hawaiian Cultural Education, etc.)
 - a. Number of school visits per month will be 10 (currently 2/monthly)
 6. Māla Ho`oulu `Ike currently hosts community organizations/programs (e.g. Alcoholics Anonymous, Lili'uokalani Trust, BISAC, Department of Hawaiian Homelands, FAA, Alu Like, Brighton Centers, County of Hawaii departments, UXO, Court-sanctioned community service, Intake Service Center, Pi'ihonua Homestead, Panaewa Homesteads, Keaukaha Homesteads, Waokele O Puna, Shaka Tea, etc.)
 - a. Number of community organizations/programs to utilize māla will be 30/monthly (currently 25/monthly)
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quality assurance will be overseen by the Executive Director, with involvement by 'OMKKCC's Board of Directors and other appropriate staff, if applicable. The Executive Director will reassess timelines and resources should an employee or contractor be unavailable to complete the project due to an illness, medical emergency, etc. 'OMKKCC also emphasizes the strict following of CDC-recommended biosafety guidelines to protect the health and safety of its patrons, vendors, and employees. The project will require employees, contractors, and participants to follow safe gathering protocols as directed.

Quality assurance of fiscal and administrative controls are currently overseen by Lauae Kekahuna, Executive Director of 'OMKKCC, and Hidi Boteilho, current Treasurer of 'OMKKCC. 'OMKKCC audits financials on a yearly basis to provide the highest level of assurance on 'OMKKCC's financial statements. This audit provides assurance that financial statements are free of material misstatement and are fairly presented based upon the application of generally accepted accounting principles. A local tax firm (Bill Bathes) is currently consulted for best practices in terms of fiscal and administrative controls.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Maku'u Farmers Market:

- Increased vendor participation
- Increased visitor numbers

Māla Ho'oulu 'Ike program:

- Increased participants in workshops/classes
- Increased workshops/classes that are provided
- Increased volunteer services
- Increased school visits
- Increased partnership with local organizations/programs

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

N/A

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
				N/A

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

N/A

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

N/A

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

N/A

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

'O Maku'u Ke Kahua Community Center ('OMKKCC) is a non-profit 501(c)3 organization located in Puna, Hawai'i on Moku o Keawe (Hawai'i Island). 'OMKKCC was recently developed in 2019 in order to continue the voyage approved and set forth by the founders of Maku'u Farmers Association in 1997. The organization is led by Paula Kekahuna. Paula has served as President of the Maku'u Farmers Association since 1997. She was the leader in creating the Maku'u Farmers Market, to help provide local farmers an opportunity to sell their produce. She has completed countless projects that have benefited the Maku'u Farmers Association and many other local businesses and organizations. Her goal is to have a self-sustaining community that encourages consumers to put money back into locally sourced foods. In 1983, Paula moved to Hawai'i Island from the Island of O'ahu after meeting the love of her life.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

'OMKKCC oversees and consists of 127 (5 acre) parcels and 50 (2 acre) parcels on Maku'u Hawaiian Homesteads Farm Lots. Current facilities include an open-air market, mala, and office space.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Executive Director: Lauae Kekahuna is 'OMKKCC's Executive Director. Laua'e Kekahuna has served in various positions within the Maku'u Farmers Association. With guidance from her mother, Paula, Laua'e has experience in human resources, accounting, farming, farm management, and business management. Laua'e created diverse programs ranging from self-sustainability farming to online classes for people of all ages. Born and raised in Puna, Hawai'i, Laua'e graduated from Pāhoa High School and received her BA degree in Hawaiian Studies from the University of Hawai'i at Hilo. She has a professional background in Hawaiian studies and Culture, business operations, management, and accounting.

Market Manager: Ioane Kekahuna is current Maku'u Farmers Market site Manager born and raised in the Puna community, and has a professional background in management, business and community relations, agriculture, land maintenance and beautification, construction, electrical and plumbing experience. He has been involved with Maku'u Farmers Association for over 28 years and currently sits as a board of directors on 'O Maku'u ke Kahua Community Center.

Assistant Manager: Miles (Bula) Kajiyama, Jr. serves as the Assistant Site Manager for 'O Maku'u Ke Kahua Community Center. Miles is an active member of the community by promoting Native Hawaiian lawai'a (fishing) techniques and scholarship opportunities. He was a key member for Pu'uhonua O Puna - "The Hub," in assisting Puna residents during the 2018 Kīlauea lava flow. Born and raised in Puna, Miles is a proud graduate of Pāhoa High School.

Accountant: A local tax firm (Bill Bathes) is currently consulted for best practices in terms of fiscal and administrative controls. This firm has over 30 years of experience in accounting and general accounting principles.

Program Coordinator: Loke Aloua is a kama'āina from Kona on Hawai'i Island. Loke is passionate about perpetuating cultural practices from mountain to ocean with a particular focus on wai, loko i'a, and māla. These embodiments of Hawaiian ways of being centralize ancestral knowledge as lived lifeways that respond to growing needs for food sovereignty, indigenized community health and wellbeing systems and climate change solutions while too activating remembrance of who we are as 'ōiwi of Hawai'i.

Grant Writer & Reports Coordinator: Jessica Kaneakua serves as a board member on the Office of Hawaiian Affairs Native Hawaiian Revolving Loan Fund Board. She is

also the external affairs officer for Kupu. Jessica previously worked in public health on the island of Moloka'i, and has worked with education, community, and non-profit organizations on Hawai'i Island. She earned her BA in Psychology from Macalester College, an MA in Human Development and Family Studies from the University of Connecticut, and a Master of Legal Studies in Indigenous Peoples Law at the University of Oklahoma. She currently lives with her 'ohana in Puna, Hawai'i. She has over a decade of experience in grant writing and grants management.

Office Clerk: Hi'ilei Dikito is the current office clerk. Born and raised in Puna, Hi'ilei Dikito graduated from Kamehameha Schools Hawai'i Campus. After a career in insurance, she rededicated herself to her family and community, raising her 'ohana and co-coordinating programs for the 'ohana and youth of Puna. Her natural talents in creative arts led her to share Hawaiian culture as Maku'u's graphic designer.

Ground Maintenance: Kalani Saiki is the current Maku'u Farmers Market lead labor/maintenance and security employee. He has a background in mechanical operations. He has been serving the Maku'u Farmers Association for over 6 years.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attachment

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director: \$45-50,000
Market Manager: \$35-40,000
Assistant Manager: \$25-30,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

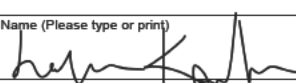
- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

'OMKKCC plans to continue to seek funding for FY 2022-23 and beyond. We are seeking to diversify our funding streams to ensure sustainability of our operations is viable beyond this fiscal year.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: 'O Maku'u ke Kahua Community Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	168,655			
2. Payroll Taxes & Assessments				
3. Fringe Benefits	22,475			
TOTAL PERSONNEL COST	191,130			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	7,500			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication	6,000			
8. Utilities	10,000			
9 Construction				
10 Accounting Fees	7,500			
TOTAL OTHER CURRENT EXPENSES	31,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	222,130			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	222,130	Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested		 Signature of Authorized Official _____ Date _____		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	222,130	Name and Title (Please type or print) _____		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2022 to June 30, 2023

Applicant: _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$50,000.00	100.00%	\$ 45,000.00
Market Manager	1	\$35,000.00	100.00%	\$ 35,000.00
Assistant manager	1	\$25,000.00	100.00%	\$ 25,000.00
Accountant	0.25	\$7,500.00	100.00%	\$ 7,500.00
Program Coordinator	0.5	\$25,000.00	100.00%	\$ 25,000.00
Grant Writer & Reports Coordinator	0.5	\$16,130.00	100.00%	\$ 16,130.00
Office Clerk	0.5	\$12,500.00	100.00%	\$ 12,500.00
Ground Maintenance	1	\$25,000.00	100.00%	\$ 25,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				191,130.00
JUSTIFICATION/COMMENTS: See narrative				

DCCA State of Hawaii

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The information provided below is not a certification of good standing and does not constitute any other certification by the State.

Website URL: <http://hbe.ehawaii.gov/documents>

Business Information

MASTER NAME	‘O MAKU‘U KE KAHUA COMMUNITY CENTER
BUSINESS TYPE	Domestic Nonprofit Corporation
FILE NUMBER	300645 D2
STATUS	Active
PURPOSE	NON-PROFIT ORGANIZATION
PLACE INCORPORATED	Hawaii UNITED STATES
INCORPORATION DATE	Jan 17, 2019
MAILING ADDRESS	15-2131 PAHOA KEAAU HWY PAHOA, Hawaii 96778 UNITED STATES
TERM	PER
AGENT NAME	PAULA K KEKAHUNA
AGENT ADDRESS	15-2131 PAHOA KEAAU HWY PAHOA, Hawaii 96778 UNITED STATES

Annual Filings

FILING YEAR	DATE RECEIVED	STATUS
2021	Jan 4, 2021	Processed
2020	Jan 8, 2020	Processed

Officers

NAME	OFFICE	DATE
KEKAHUNA,PAULA K	P	Jan 1, 2020
PEDRO,SHIRLEY	V	Jan 1, 2020
FERNANDEZ,PUALEILANI	S	Jan 1, 2020
BOTEILHO,HIDI	T	Jan 1, 2020
MARZO,IKAIKA	D	Jan 1, 2020
ARCHULETA,JOSE	D	Jan 1, 2020
YOCKMAN,TYRELL	D	Jan 1, 2020
ROWLAND,KEALA	D	Jan 1, 2020
KEKAHUNA,IOANE	D	Jan 1, 2020
BATHE,BILL	D	Jan 1, 2020
KAJIYAMA,MILES BULA	D	Jan 1, 2020